

To: Kamke, Sherry[Kamke.Sherry@epa.gov]
From: Lowery-Martin, Sharon
Sent: Fri 11/4/2016 6:41:11 PM
Subject: RE: WDNR End of Year report

Thanks you can correct it when you add your data.

Sharon Lowery-Martin, Environmental Protection Specialist
State and Tribal Services Section
Program Services Branch

Land and Chemicals Division
77 W. Jackson Blvd. (LP-9J)

Chicago, IL 60604
Phone: 312-886-4583
Fax: 312 692-2464
lowery-martin.sharon @epa.gov

From: Kamke, Sherry
Sent: Friday, November 04, 2016 9:21 AM
To: Lowery-Martin, Sharon <lowery-martin.sharon@epa.gov>
Subject: Re: WDNR End of Year report

It should be schedule a meeting with WDNR regarding LUST sites in Indian Country.

Sherry A. Kamke

Chief, Underground Storage Tanks Section

U.S. EPA Region 5

Land and Chemicals Division- RCRA Branch

77 W. Jackson Blvd. Chicago, IL 60604

From: Lowery-Martin, Sharon

Sent: Thursday, November 3, 2016 5:33 PM

To: Victorine, Gary; Beedle, Michael; Morris, Julie; Garl, Jerri-Anne; Kamke, Sherry; Melcer, Allen

Cc: Cuerington, Gaye; Jackson, Angela; Brown, Frederick; OLone, Kimberly

Subject: WDNR End of Year report

Good Afternoon,

I am writing to provide you with the actions items from the end of year conference call with WDNR held on November 1, 2016. In order to meet our deadline, for providing a report to the state within 30 days after the review, please ensure your write-ups submitted by **NOVEMBER 15, 2016**. Following the specific instructions from Allen Melcer below within the document labeled **FY16 WDNR DRAFT REPORT TEMPLATE**. Please be sure to add an update, once the actions items have been completed. If you have any questions or comments you can contact myself, Allen or Kim.

ACTION ITEMS:

1. Schedule Meeting to reconcile tables by next week so information can be included in the end of year report- Gary/Ed Lynch
2. Provide contact to state for module of Financial Assurance – Gary Victorine/Walt Francis

3. Provide state information from Region 3 regarding long term stewardship program- Mike Beedle

4. Schedule conference regarding lust sites at Lac du Flambeau – Sherry Kamke/Judy Fassbender

INSTRUCTIONS:

- The draft report template is in SharePoint for WDNR. Please fill it in by 11/15, making all changes directly into SharePoint.
- In drafting narrative sections, the following are guidelines:
 - o Include a statement, if applicable about whether or not the state met the workplan targets
 - o Summarize rather than repeat the information in the tables,
 - o Refer to the tables by number. “See Table1: EPA FY16 Land and Chemicals Grants to WDNR”
 - o If appropriate, include a brief statement of highlights and a brief statement of challenges. If a challenge is brought up, try to suggest a resolution.
 - o Do not summarize the meeting. That is not what this report is for. Also do not thank individuals. Write in past tense.
 - o Have APAs review is needed.

slm

**Sharon Lowery-Martin, Environmental Protection Specialist
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Program Services Branch**

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